

INTEGRATED WITH
MICROSOFT APPS



utoApprovals

Streamline Approvals in Pegasus Opera 3

Accelerate Approvals Within Opera 3

Compatible with all versions of Opera 3

Outlook and Teams Integration

Approve when working remotely

Consistency and Compliance

Risk Mitigation



Automate Invoice and Purchase Order Approvals

Say goodbye to manual bottlenecks and hello to seamless authorisation. AutoApprovals streamlines the entire approval process, no more chasing signatures or rekeying data.

- **Faster processing:** Approvals requests are sent instantly, reducing delays and speeding up workflows.
- **Reduced errors:** Eliminate manual data entry and avoid costly mistakes.
- **Full visibility:** Track approval status in real time with complete audit trails.
- **Effortless compliance:** Ensure all invoices meet internal policies and regulatory requirements automatically

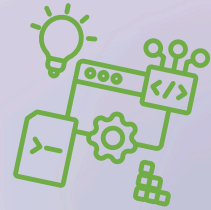
Streamlined Approvals Deliver Measurable Results:

- 70% faster invoice approval cycles
- 98% accuracy in financial approvals
- 75% improvement in workflow efficiency
- Frees up accounting teams for strategic decision-making

• [Source](#)

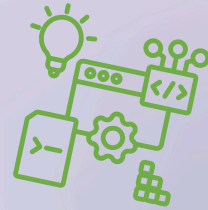


Key Features



- Approvals give managers better visibility and control over what's being requested and spent.
- Automated notifications help speed up approvals by alerting users as soon as action is needed. This reduces bottlenecks, avoids unnecessary delays, and keeps processes running efficiently.
- Everyone follows the same steps, which helps keep things fair and compliant across different teams. It's also easier to train new staff when there's a clear, standard way of doing things.
- Having another pair of eyes review a request before it goes ahead reduces the chances of mistakes or unauthorised spending slipping through.
- Because approvals are tracked in the system, it's easy to report on what's been approved, what's still waiting, and where things might be getting stuck.
- **Integrated with standard Microsoft Apps- Outlook, Teams and SharePoint**

Interface Previews



P.Orders Documents : CAR0001 - Carters Limited

General Memo List

Address : Remington Way

Account E-Mail :
Order E-Mail :
Web Site :

Document Authorisation

Document : UNC00033
Value : 468.00
Authoriser : MANAGER
The Manager
rachel.nash@diskel.co.uk

Reference

UNC00032
UNC00033
UNC00034
UNC00035
UNC00036
UNC00037
UNC00038

Action

Ability to set up
authorisation limits for
purchase order approvers.

Approvals
Approval request details

Requested

Approval for: Carters Limited UNC00033

Please approve this item in the SharePoint list - Pegasus. It was created by SharePoint App. They will be informed of your response.
Supplier A/c: CAR0001
Supplier Name: Carters Limited
Document Ref: UNC00033
Amount: 468.00
Additional Docs: [Additional Docs](#)
GL View: [GL View](#)

Attachments

UNC00033
<https://diskellimited.sharepoint.com/...>

Add your comments here

Reassign Reject Approve

Ability to view an image of
the captured purchase order and
review related general ledger entries
entered by the user.

SharePoint

Orion Vehicle Leasing

Home Notebook Documents Pages Case Pegasus Site contents Recycle bin Edit

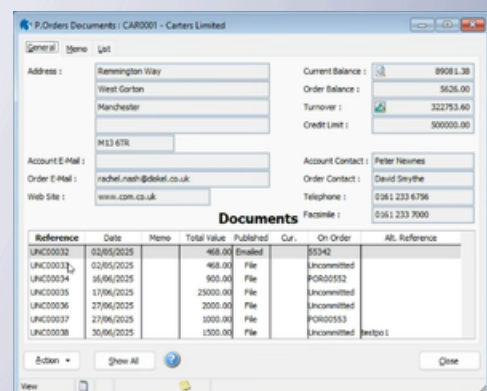
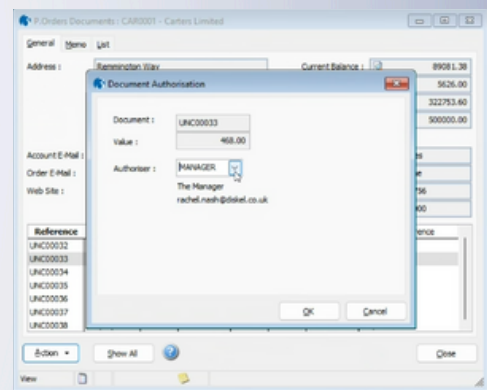
Pegasus > Orion Vehicles Leasing > Supply Chain Management > P.Orders > Transactions > Orders

Name	Modified	Modified By	Code	Description	Reference	Additional Re...	Approver	Status	Approval Co...
CAR0001 Carters Limited ...	A few seconds ...	Ash Chan	CAR0001	Carters Limited	UNC00040		Rachel Nash	✓ Approved	Approved Response Time: 00:00:31. Approve 09/09/2025 12:01
CAR0001 Carters Limited UNC00033...	July 2	Rachel Nash	CAR0001	Carters Limited	UNC00033		Andy Cairns	✓ Approved	Andy said yes Response Time: 00:00:31. Approve 02/01/2025 12:01
CAR0001 Carters Limited UNC00038...	A few seconds ...	Ash Chan	CAR0001	Carters Limited	UNC00038		Andy Cairns	→ Under Review	
CAR0001 Carters Limited UNC00037...	A few seconds ...	Ash Chan	CAR0001	Carters Limited	UNC00037			✓ Approved	All approved Response Time: 00:00:44. Approve 27/06/2025 16:15

Global view of current purchase order
approvals and status
in SharePoint.

Key Benefits

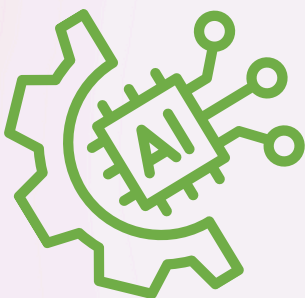
- Reduces errors and duplicate payments
- Improves financial control and accountability
- Speeds up invoice and purchase order processing
- Approve when working remotely.
- Provides a clear audit trail
- Controls business workflows
- Easy integration with Microsoft apps.



Our system supports 3 distinct approval workflows to maintain financial control and compliance.

Purchase Invoice Approvals

Route supplier invoices to the right people automatically, remove bottlenecks, and capture complete audit trail.



Purchase Order Approvals

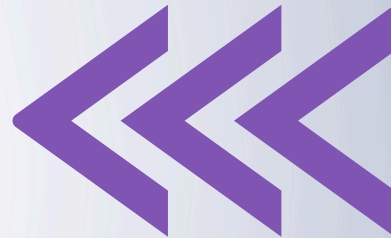
Ensure spend is authorised before it happens with rules based approval flows and full visibility of commitments.

Advanced Approvals

Gain visibility of general ledger/job analysis relating to the invoice being approved.



What Changes with AutoApprovals



 Manual approval chains

 Long delays waiting for sign-off

 Risk of errors and missed steps

 Paper files and email trails

 Frustrated teams chasing signatures

 Instant digital approvals

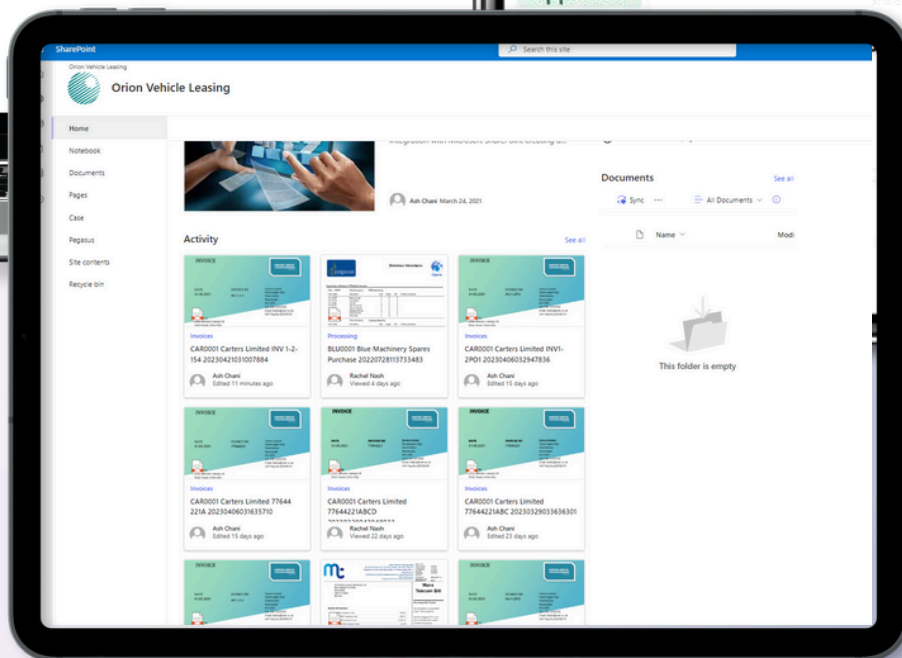
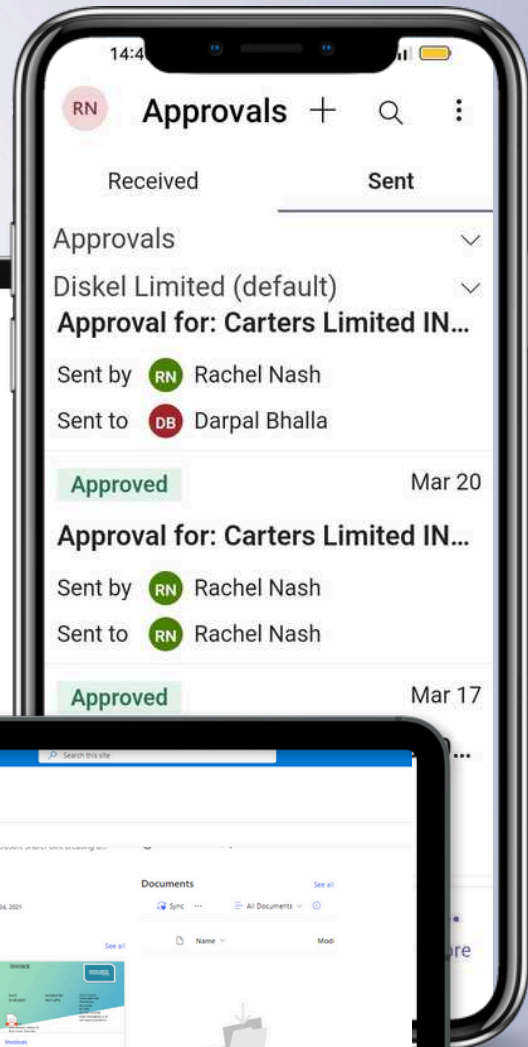
 70% faster approval cycles

 98% approval accuracy

 Centralised digital workflow

 Teams free to focus on value

Approve when working remotely



[Click to book a
demo or request a
call back](#)



Specially designed for
Pegasus Opera 3 and
Opera 3 SE

Tailor your business software solution with our Pegasus' Accredited Partner Bespoke Business Software Solution.

We are authorised Pegasus Software Developers which allows us to make additions and modifications to allow more bespoke features to be added, according to your individual requirements. This can include anything from fields and form design, right through to full systems that sit within your Pegasus solution and have the same look and feel, with all the updating and validation of data built in as standard.